



# Treow School Parents Contract

The following points will be agreed to by the parents/guardians of the children before joining the school. In the wording below, "parents" refers to the legal guardian(s) of the children.

## 1 School Fees

- Parents agree to pay the school fees as agreed in the annual schedules.
- School fees are to be paid for the month in advance and are due before the 05th of any month. Parents agree to pay school fees by this date.
- Teachers are directly dependent on the parents paying school fees. If a parent cannot pay the school fees for whatever reason, this must be discussed with the administrator as early as possible.
- If parents cannot pay full school fees for 3 consecutive months, the parents will remove the child from the school until the fees are up to date. If there is a waiting list, the affected child will be placed on the waiting list for that class for readmission.
- A placement fee of R2,000.00 is payable on acceptance of the child.

## 2 Probation

- There is a minimum probationary period for all new students of two terms. Should any concerns arise for parents, teacher or the school during this time, a meeting with the Administrator, teacher and parent will be held to discuss the issues. Administration fees are non-refundable.

## 3 Medical and Emergencies

- The School does not provide medical insurance for the children, it is up to parents to cover each child. It is compulsory for the children to have adequate emergency medical cover.
- Parents will ensure that the teacher has emergency contact details for the children at all times.
- Parents will ensure that the teacher has the medical aid details and full knowledge of medical conditions of each child with specific instructions of how to react in an emergency.
- Parents give permission for the School to provide first aid for minor injuries that occur at School, including homeopathic first aid remedies.
- The parents confirm that the children can swim and are already water safe.

## 4 Media, Cell Phones and Electronic Interaction

- Parents agree to limit the children's use of media, cell phones and electronic equipment, under the guidance of the teachers. It is important to the collective school that the children are interacting with equivalent and constructive content that is appropriate for the age and well-being of the children. The content should also align with the school curriculum. As children carry their world experiences into their interactions with the other children, the experiences of one child affect all. As it is a small school, there are a wider range of ages interacting directly, making this all the more important.
- Parents agree to ensure that the children have no screentime (cell phones, television, computer games, tablets, movies etc.) from Monday to Thursday, and to limit screentime as much as possible during other times.
- Parents must endeavour to ensure that the children are not exposed to violent movies, videos or computer games.
- No children will be allowed to have or use a cell phone or tablet at the school. The teachers have phones that can be used for urgent matters, where the teachers will be compensated for the calls. The school will also provide a "Teacher on Duty" phone that can receive calls in an emergency.

## 5 Communications

- Please follow the correct channels of communication as stated in the School Parents Handbook.

## 6 Student Dress Code

- Please ensure that the children are dressed appropriately and follow the Students Code of Conduct Policy as found in the Parents Handbook.

## 7 Parent Dress Code and Behaviour

- We ask that parents act as role models to the children, where your clothing and behaviour should be aligned with this approach.

## 8 Nutrition

- Please ensure that the food your child eats at home and brings to school for breaks is healthy and nutritious.
- Please endeavour to provide healthy meals at home from Sunday to Monday, and restrict takeaways (“junk food”) to weekends only.

## 9 Teacher Contact

- It is important for parents and teachers to maintain regular contact. Parents are expected to attend Class Parent meetings, Parent talks, the Annual General Meeting and Festivals.
- We request that parents respect teacher’s personal time by not calling teachers after hours or during weekends. Parents should only expect teachers to respond during business hours. Should you wish to contact your child’s teacher, please send a message to the teacher who will contact you when they are available.
- Parents should honour agreements made with the child’s teacher.

## 10 Parent Involvement

- In order for your child to get maximum benefit from receiving their education at Treow School, it is important that their home life complements the Waldorf inspired curriculum. Parental involvement in the school is imperative to ensuring that this cohesion exists.
- Children benefit greatly from the enthusiastic support of parents for the school and their child’s teacher. It gives them the confidence to meet school life in every way. Critical discussion around the school and teachers in the presence of the child has a negative effect, and the school expects such discussion, should it arise, to be kept confidential and addressed directly to the child’s teacher.
- Any financial questions are to be directed to the administrator.
- Please ensure your children are at school on time.

## 11 Notice Period

- The Parents will give the School 3 calendar months’ notice period for their children to leave the school.

## 12 Drugs and Alcohol

- The School is a no drugs or alcohol zone. Please respect this when at the School or at School activities.

## 13 Signing of the Agreement

Parents: I acknowledge and support these Policies and Guidelines, and the school’s expectations of parent support.

### Father / Guardian

### Mother / Guardian

Full name \_\_\_\_\_

Full name \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_